

Tender spec. no –PVVNL-MT/MM/17/24-25

SCHEDULE 'A'
PART-I
TENDER FORM

From :

To,

The Managing Director
Pashchimanchal Vidyut Vitran Nigam Ltd.
Victoria Park, MEERUT.

Sir,

With reference to your invitation to tender for the above I/We hereby offer to the Pashchimanchal Vidyut Vitran Nigam Ltd.-Meerut the items in the schedule of the prices and delivery annexed or such portion thereof as you determine in strict accordance with the annexed condition of contract Form 'B' Specification and Schedule of rate, to the satisfaction of the purchaser or in default thereof to forfeit and pay to the Pashchimanchal Vidyut Vitran Nigam Ltd.-Meerut, the sum of money mentioned in the said conditions.

The rates quoted are inclusive prorata and in full satisfaction of all claims.

I/We agree to abide by this tender for the period of 180 days from the date fixed for opening of the same.

The details of Tender Fee and earnest money submitted with the offer, is as below-

Sl no		Amount submitted (Rs)	In the form of	In favour of
1	Tender Fee			
2	Earnest Money			

I/We hereby undertake and agree to execute a contract in accordance with the conditions of the contract.

Encl : As above

Date: day of 200

Yours faithfully,

Witness

(Name & Signature)

(Signature of tender in full)

Address :

Name

Occupation

Seal

NOTE:- If the bidder firm comes under the criteria of exemption from Tender fee and EMD as per terms-condition of tender, being MSE's or startup firm, and seeking the exemption from Tender fee and EMD, they have to submit an under taking giving the reason for exemption mentioning the category of the firm i.e. small/micro/startup with relevant certificate issued by the competent government authority.

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SCHEDULE 'B'

(Part II)

Name of Material :

PEQUALIFICATION DETAILS OF THE TENDERER**1. Manufacturer or accredited representative**

(a) For manufacturer, registration with industries Deptt. permitted manufacture is to be enclosed.	
(b) For accredited representative, letter of authorization from manufacturer of being accredited representative to be enclosed.	

2. Operational Experience:

The following details are to be furnished ONLY in respect of Tendered item (s) for last five financial year.

Sl. No	Complete postal address including designation of the authority placing order	Order No. & Date	Quantity ordered	Period of Supply	Station where the equipment installed and the period from which in actual service.	Period of trouble free service

3. Manufacturing Experience

The following details are to be furnished only in respect of Tendered item (s)

Sl. No.	Complete postal address including designation of authority placing order	Quantity ordered	Quantity manufactured during last five years

(upto date of tender opening)

*In case the quantity manufactured in less than the qualifying figures, previous year may also be included.

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Sl. No.	Name of Test	Details of testing equipments required and available	Range up to which tests can be performed	Place of testing
1	2	3	4	5
1	Routine :			
	(a)			
	(b)			
	(c)			
2	Acceptance :			
	(a)			
	(b)			
	(c)			
3	Type :			
	(a)			
	(b)			
	(c)			

Note: (i) In case facility of test not available at works place, where such test would be carried out, be specified.
(ii) The tender is required to give the details of Testing facilities available in works Against Column 2, he is to essentially mention the name of test and corresponding in column 3 he is to specify the instruments which will be employed to perform that tests.

5. **Type testing Product -**

It is required that a Xerox copy of complete type test report of the product is enclosed with Part-I of the tender document failing which it will be presumed that the product is not type tested.

Seal of Company

Signature

Name

Designation

Date

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PART-I**DECLARATION**

(To be executed on a non-judicial stamp paper of Rs. 100/- with a revenue stamp of Rs.1/- price affixed duly notarized)

Tender invited by

The Managing Director
Pashchimanchal Vidyut Vitran Nigam Ltd.
Victoria Park, MEERUT.

Tender for

Name of Tenderer

Specification No. & date of opening

IN CONSIDERATION of the P.V.V.N.L.-Meerut having treated the Tenderer to be an eligible person whose tender may be considered, the Tenderer here by agrees to the condition that the proposal in response to the above invitation shall not be withdrawn with 180 days (or any extension there or) from the date of opening of the tender, also to the condition that if there after the Tenderer does, withdraw his proposal with in the said period, the Earnest Money deposited by them may be forfeited by the P.V.V.N.L.-Meerut and at the discretion of the Purchaser, the purchaser may debar the tenderer from tendering for a minimum period of one year reckoned from the date of opening of the tender.

Signed this

Day of 200

Place

Signed by

State title (whether

Proprietor/Partner)

Witness:

Name of the firm

Address:

Address of the firm

Signature

Seal of the firm

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SCHEDULE 'D'

PART – I

PROFORMA FOR JOINT UNDERTAKING BY THE COLLABORATOR/ASSOCIATE AND THE TENDERER

(To be stamped in accordance with U.P. State Act)

To,

The Managing Director
Pashchimanchal Vidyut Vitran Nigam Ltd.
Victoria Park, MEERUT.

Dear Sir,

(In terms of "Instruction to Tenderers" in the specification on-..... for the design manufacture, testing delivery, erection & commissioning as specified) of.....(Name of Equipment).

It is a condition that tenderer as well as their collaborator/associate shall jointly and severally undertake the responsibility for the successful performance of the Contract (here inafter referred to as contract) which is qualified for the award on the basis of the expertise of collaborator/associate).

We.....having our registered office at.....(here in after referred to as a Collaborator/Associated) which in turn shall include our successor, administrator recuter and assign and we.....having our registered office at (hereinafter called as Tenderer or Contractor) are held jointly and severally liable and bound upto P.V.V.N.L. Ltd.-Meerut (here in after referred to as Purchaser) which expression shall include its successor administrator and assigns for successful performance of the contract including the overall responsibility for the design, manufacture, testing, delivery performance etc. of..... (Name of equipment) in accordance with the contract.

The Collaborator/Associated hereby agree to depute their technical experts from time to time to Contractor's works/project site as mutually agreed upon between the Purchaser and the contractor in order to discharge the contract obligations as stipulated in the contract. The Tenderer and the Collaborator/Associate hereby agree that this undertaking shall be irrevocable and it shall form an integral part of the contract.

In witness there of the Collaborator/Associate and the Tenderer have through their authorised representative, set their hand and seal on this.....day of.

Witness **Collaborator/Associate**

1.

Signature

Name

(Official Address)

Designation

Seal

Witness **Tenderer**

2.

Signature

Name

(Official Address)

Designation

Seal

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SCHEDULE 'E' (Part II)**SCHEDULE OF GENERAL PARTICULARS**

1	Details of the Tenderer	Name of the Tenderer	
		(b) Head Office address	
		(a) Registered Office address	
		(c) Postal address of tenderer	
		(d) Email address	
		(e) Telephone numbers (present)	
		(f) Type of firm (sole proprietor/ partnership concern Private Ltd. Company / Public Undertaking.)	
		(g) GST No- (Encl. copy of GST Registration)	
		(h) PAN no- (Encl. copy of PAN card)	
		(i) MSME registration no, if applicable (Encl. copy of certificate)	
		(j) If the firm is MSME , then category of firm (medium/small/micro/startup)	
2	Tenderer is Manufacturer of tendered item or Accredited representative of Manufacturer		
3	If tenderer is Accredited representative of Manufacturer, the Name and address of manufacturer		
4	Name of foreign collaborator, if any.		

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5	Works:	(a) Location with full postal address	
		(b) Total space occupied in sq. meters (Approximate with in 5%)	
		(c) Constructed area in sq. meters (Approximate with in 5%)	
6	Whether the designs are their own or obtained from other sources If from other sources, the same may be indicated.		
7	The name, designation, qualification and experience of the engineer employed by the tenderer in design, development and manufacturing of the quoted equipment.		
8	Whether the proprietor has signed the tender documents.		Yes/No
9	If the tender documents are signed by authorized person name and designation of the person who has signed the tender documents.		
10	Whether the scanned copy of power of Attorney in favour of authorized person has been uploaded with tender documents.		Yes/No
11	Name and address of the officer of the tenderer / manufacturer to whom all reference shall be made for expeditious co-ordination.		
12	Name and address of local representative and his telephone number.		
13	State the name and designation of your relatives (s) if any, working in U.P.P.C.L/PVVNL-MT		
14	Income Tax clearance certificate of current and the preceding year enclosed or not.		Yes/No
15	Authorized capital of the company.		

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16	Total annual turnover of the firm during last five financial years (year wise break up may be shown).		
17	<u>BIS</u> <u>certification</u>	whether the bidder submitted BIS Certification (ISI Mark) as per tender specification	
		Page serial no of submitted copy of BIS Certification (ISI Mark)	
18	<u>ISO</u> <u>certification</u>	whether the bidder submitted valid ISO 9001:2008 certification for meter manufacturing,	
		Page serial no of submitted copy of ISO 9001:2008	
		whether the bidder submitted valid ISO 27001:2005 certification for information security management system	
		Page serial no of submitted copy of ISO 27001:2005	
		whether the bidder submitted valid ISO: 14001- 2004 certification for environmental management system.	
		Page serial no of submitted copy of ISO: 14001- 2004	
19	<u>CMMI</u> <u>certification:</u>	whether the bidder submitted valid certificate of capability maturity model integration (CMMI) of minimum level 3 issued by recognized body like SEI etc along with his bid.	
		Page serial no of submitted copy of CMMI certificate	

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20	<u>Operational experiences:</u>	whether the bidder possess three years proven trouble free operational service	
		Page serial no of submitted copy of certificates for satisfactory performance of offered equipment	
21	<u>Manufacturing Experience:</u>	Quantity of tendered item manufactured and supplied to the Govt. power utility directly or through EPC contractor in India during last 5 years.	
		Page serial no of submitted copy of purchase orders & dispatch instructions submitted as per tender specification	
22	<u>Quoted quantity:</u> quantity quoted by bidder in price bid		
23	<u>Testing Facilities:</u>	whether the bidder posses NABL accredited lab at their works for carrying out tests as per tender specification	
		Page serial no of submitted copy of supporting document	
24	<u>Type Test:</u>	whether the bidder posses valid Type Test report as per tender specification (not be older than 5 years)	
		Page serial no of submitted copy of Test report	
25	<u>Blacklisting/ Debarred:</u>	whether the bidder is blacklisted/ debarred from business in any govt/semi-govt /PSU/Local bodies etc. at the time of bid opening.	
		Page serial no of submitted affidavit regarding blacklisted/ debarred, on stamp paper of Rs.100 with duly notarized.	
26	<u>Samples submitted by the bidder</u> whether the bidder has submitted 03 (three) nos. sample meters as per tender specification (non-returnable), duly signed by permanent marker and delivered the same to the office of M.D. PVVNL-Meerut which shall be tested at any test lab of UPPCL by the Discom at bidder's cost as per tender specification		

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27	Manufacturing capacity per month of the quoted equipment otherwise.	
28	Actual production per year of the equipment quoted during last five financial years (year wise break up may be shown) giving quantity and bill value rounded off to two decimal place of Rs. Lacs excluding taxes.	
29	(a) Whether quoted ex-works prices are firm/variable	
	(b) In case of variable prices, have you noted: (i) The prices are variable as per IEEMA/ Specified formula enclosed without any ceiling on either side. (ii) Have you mentioned base price indices prevailing as on the base date mentioned in Price schedule "P1" (Price Bid)	Yes/No
30	Whether ex-works prices quoted or not	Yes/No
31	Whether packing, forwarding freight & insurance cover (for transit plus 30 days storage thereafter) has been quoted beside ex-works prices (All these charges are to be clubbed)	Yes/No
32	Whether the quoted prices are also applicable for any reduced quantity of order.	Yes/No
33	Terms of payments as mentioned in relevant clause are acceptable or not.	Yes/No
34	Whether the Tenderer is agreeable to supply the tendered item in case of the deviation stipulated by him are not acceptable to the purchaser.	Yes/No
35	Requisite security deposit in terms of clause 3 of Form 'B'/special condition is to be deposited within 30 days of placement of order. Whether or not willing to deposit. If no, state reasons.	Yes/No
36	Whether the Tenderer is agreeable to supply the tendered item as per the guarantee period specified in tender specification.	Yes/No
37	Have you offered any discount and if so, then what is the rebate / discount in Rs. Per unit.	Yes/No

Seal of Company

Full Signature

Name

Designation

Date

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SCHEDULE 'F'

PART-I

**LIST OF DRAWINGS AND LITERATURE ENCLOSED WITH
THE TENDER**

Sl.No.	Drawing/Literature No.	Title
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Seal of Company

Signature

Name

Designation

Date

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SCHEDULE 'G'

PART - I

DEVIATION FROM "TECHNICAL SPECIFICATION"

All deviations from the "Technical Specification" shall be filled in Clause by clause, in this schedule. Compliance with the Specification will be taken as granted if the deviations are not specifically mentioned in this schedule. In case there are no deviation(s) the "NIL" information should be furnished.

Sl. No.	Page No.	Clause No. and stipulation in P.V.V.N.L. specification	Deviation
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The tenderer hereby certifies that the above-mentioned details are the only deviations from the "Technical Specification."

Seal of Company

Full Signature

Name

Designation

Date

Tender spec. no –PVVNL-MT/MM/17/24-25

SCHEDULE 'H'**PART-I****DEVIATION FROM INSTRUCTIONS TO TENDERERS**

ALL DEVIATIONS FROM "INSTRUCTION TO TENDERERS" shall be filled in clause by clause in this schedule. Compliance with the Specification will be taken as granted if the deviations are not specifically mentioned in this schedule. In case there are no deviations (s), the 'NIL' information should be furnished.

Sl. No.	Page No.	Clause No. and stipulation in P.V.V.N.L. specification	Deviation
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The tenderer hereby certifies that the above-mentioned details are the only deviations from the "Instruction to Tenderers"

Seal of Company

Full Signature

Name

Designation

Date

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SCHEDULE 'I'

PART - I

DEVIATIONS FROM 'GENERAL REQUIREMENTS OF SPECIFICATION'

All deviations from the "GENERAL REQUIREMENTS OF SPECIFICATION" shall be filled in clause by clause, in this schedule. Compliance with the Specification will be taken as granted if the deviations are not specifically mentioned in this schedule. In case there are no deviations (s) the 'NIL' information should be furnished.

Sl. No.	Page No.	Clause No. and stipulation in P.V.V.N.L. specification	Deviation
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The tenderer hereby certifies that the above-mentioned details are the only deviations from the "General Requirements of specification."

Seal of Company

Full Signature

Name

Designation

Date

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SCHEDULE 'J'

PART - I

DEVIATIONS FROM 'GENERAL CONDITIONS' OF CONTRACT FORM 'B'

All deviations from the "General Conditions" of contract Form 'B' shall be filled in clause by clause, in this schedule. Compliance with the Specification will be taken as granted if the deviations are not specifically mentioned in this schedule. In case there are no deviations (s) the 'NIL' information should be furnished.

Sl. No.	Page No.	Clause No. and stipulation in P.V.V.N.L. specification	Deviation
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The tenderer hereby certifies that the above-mentioned details are the only deviations from the "General Conditions" of Contract Form 'B'.

Seal of Company

Full Signature

Name

Designation

Date

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SCHEDULE 'K'

PART-I

SCHEDULE OF QUOTED GUARANTEED DELIVERY

(Guaranteed delivery period will be reckoned from the date of issue of letter of intent or as specified in the order as the case may be)

(For transport by rail, the date of R/R and for transport by Road, the date of receipt of material at purchaser' warehouse shall be considered as date of delivery.

Sl. No.	Item	Offered quantity	Delivery Period (in months stating completion with monthly rate)
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Seal of Company

Full Signature

Name

Designation

Date

Tender spec. no –PVVNL-MT/MM/17/24-25

SCHEDULE - 'L'

PART- I

CERTIFICATE OF REASONABILITY OF RATES

To,
The Managing Director
Pashchimanchal Vidyut Vitran Nigam Ltd.,
Victoria Park Meerut.

Sir,

With reference to your invitation of tender I/we here by certify that:

1. Our quoted rates are lowest, for the item mentioned, in comparison of all the rates quoted by us during last one yrs.
or/and
2. Our quoted rates are -----% higher from our lowest rates during last one /three years the reasons of which are given in the enclosed annexure.

Encls: As above.

Your's Faithfully

Date:

(Signature of tenderer in full)

Witness:

(Name & Signature)

Address:

Name:

Occupation:

Seal:

Tender spec. no –PVVNL-MT/MM/17/24-25

SCHEDULE 'M'**PART-I****STATEMENT****STATEMENT GIVING DETAILS OF PROPRIETOR/PARTNERS/DIRECTORS/
EXECUTIVES/PRESIDENT/SECRETARY OF TENDERING FIRM**

Tender invited by : Managing Director
PVVNL, Meerut

Specification No. : PVVNL-MT/ -200

Tender for (Item) :

Due for opening on :

Sl. No.	Full Name	Designation	<u>Full Address</u>		Tele- phone No.	Full Specimen Signatures	Relationship with firm's Proprietor
			Permanent Home Address	Official			
1	2	3	4	5	6	7	8

I. FOR PERSONS SIGNING TENDERS:

1-

2-

3-

II. PROPRIETOR:

1-

2-

3-

III PARTNERS :

1-

2-

3-

IV DIRECTORS:

1-

2-

3-

V. EXECUTIVES:

1-

2-

3-

VI. PRESIDENT/SECRETARY (AS THE CASE MAY BE)

1-

2-

Note: In each case the persons who has signed the tender documents must enclose the attested photocopy of power of Attorney for signing, the tender (To be marked as Schedule-M)

Full Signature of Tenderer

Full Name of Tenderer

Address

Firms' Seal

Tender spec. no –PVVNL-MT/MM/17/24-25

SCHEDULE - 'N'
PART- I

CERTIFICATE OF FINANCIAL CAPABILITY
(To be provided by nationalized Bank/Bank of repute)

To,
The Managing Director
Pashchimanchal Vidyut Vitran Nigam Ltd.,
Victoria Park Meerut.

Sir,

We hereby certify that the tenderer M/s-----
----- has the financial capability to execute the order up to
the value of Rs. ----- Lacs during the period of 3/6 months as per their bank
account with us.

Your's Faithfully

Dated.

Signature -----

Name-----

Designation-----

Name of Bank-----

Branch-----

City-----

State-----

Tender spec. no –PVVNL-MT/MM/17/24-25

Annexure -I

DECLARATION (Blacklisted/Debarred)

(To be executed on a non-judicial stamp paper of Rs.100/- with notary)

Tender invited by : Managing Director
PVVNL, Meerut

Specification No. : PVVNL/MM/ /

Tender for (Item) :

Due for opening on :

We M/s

having its registered office at.....

..... declare that we are not Blacklisted/Debarred from business in any government/semi government/PSU/Power sector utilities/Local bodies etc. In case same is found then our tender/order shall be treated as cancelled at any stage and EMD/Performance security shall be forfeited.

Signed this Date of

Place Signed by

State title (whether Proprietor / Partner)

Witness Name of the firm

Address Address of the firm

Signature Seal of the firm

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Annexure -II

Turn Over certificate

(chartered accountant's certificate for last five financial years with UDIN number)

Sl no	Financial year	Annual Turnover of bidder
1		
2		
3		
4		
5		
	Total	

Seal of Company

Signature

Name

Designation

Date

Note- This certificate shall be issued by chartered accountant with UDIN number. Certificate without UDIN shall not be considered.

Tender spec. no –PVVNL-MT/MM/17/24-25**Manufacturing experience**

The details of orders and quantity supplied during only last Five Years to government power utilities directly or through EPC contractor shall have to submit in following proforma.

Complete postal address including designation of authority placing order	Order no. & date	Quantity Ordered (Nos.)	Date of Starts	Date of completion	Qty. supplied (Nos)	Balance quantity to be supplied against orders in hands	Page SI. No of Enclosure in Bid

Seal of Company

Signature

Name

Designation

Date

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The bidders have to put the serial number on each page of the tender documents before uploading. The following **“INDEX of Enclosures”** duly filled should be uploaded along with Part-II of bid.

INDEX of Enclosures

SN.	Name documents		Page serial no
1	Schedule A	Tender Form (Earnest Money)	
2	Schedule B	Documents regarding pre-qualification details of the tenderer	
3	Schedule C	Declaration of validity of offer on affidavit of Rs 100 stamp paper with notary	
4	Schedule D	Proforma for joint undertaking by the collaborator/associate and the tenderer	
5	Schedule E	General particulars	
6	Schedule F	Schedule of list of drawing and literature enclosed with tender	
7	Schedule G	Schedule of deviation from “Technical Specification”.	
8	Schedule H	Schedule of deviation from “Instructions to Tenderer”.	
9	Schedule I	Schedule of deviation from “Special Conditions of Contract”.	
10	Schedule J	Schedule of deviation from “General conditions of Contract Form A”.	
11	Schedule K	Schedule of “Quoted guarantee delivery”.	
12	Schedule L	Schedule of “certificate of reasonability of rates”.	
13	Schedule M	Schedule of “Statement giving details of proprietorship/partnership of tendering firm”	
14	Schedule N	Schedule of “certificate of financial capability”.	
15	Schedule P2	Financial incidence of deviations from Technical Specification/ Instructions to Tenders/ Special conditions of tender/Form 'A'	
16	Scan copy of	Audited balance sheet of the firm during last five financial years.	
17	Scan copy of	CA certificate regarding Turn Over during last five financial year	
18	Scan copy of	GST Registration certificate	
19	Scan copy of	PAN Card	
20	Scan copy of	Registration certificate of MSME if firm is a MSME firm	
21	Scan copy of	Registration Certificate of manufacturer in department of industries.	
22	Scan copy of	BIS Certificate	
23	Scan copy of	ISO 9001:2008 for meter manufacturing	
24	Scan copy of	ISO 27001:2005 for information security management system	
25	Scan copy of	ISO: 14001- 2004 for environmental management system.	
26	Scan copy of	Certificate of capability maturity model integration (CMMI)	
27	Scan copy of	Manufacturing Experience: orders and DIs of last 5 calendar years	
28	Scan copy of	Testing Facility (under taking letter by the firm regarding Testing Facilities & list of equipments)	
29	Scan copy of	Type Test reports during 5 years	
30	Annexure-I	Declaration regarding blacklisted/ debarred of firm on Affidavit of Rs 100 stamp paper with notary	
31	Scan copy of	Other Required Documents	